



# P. S. 242

The Leonard P. Stavisky Early Childhood School  
29-66 137<sup>th</sup> Street Flushing, NY 11354  
(718) 445-2902

*Patricia Costa, Principal*  
*Aurora García-Tuñón, Ph.D., Assistant Principal*

## Important School Bus Safety Reminder

January 16, 2014

Dear Parents of students who ride the DOE school bus service,

Please be advised of these important School Bus procedures and safety rules:

- Make sure you have the bus company's telephone and the bus routes numbers.
- Make sure that your child has the bus tag provided by the school securely attached to the book bag and that the information on the tag is correct.
- Be at the bus stop on time in the morning to avoid your child missing the bus.
- **Teach and remind your child that he or she must buckle the seat belt and sit safely and quietly for the entire ride.**
- To ensure the safety of all students any child who does not wear the seat belt, leaves his or her seat, or misbehaves on the bus will be suspended from bus service and parents will need to arrange alternate transportation for their child.
- If your child is only using the bus in the morning make sure that he/she is picked up at the school promptly at dismissal at 2:20 P.M. (or at 2:57 P.M. on Tuesday and Thursday, if attending the extended day.)
- If your child takes the morning and afternoon bus, or the afternoon bus only, you must write a note to the teacher if you DON'T WANT him or her to take the bus home that day. Or call Ms. Donna Angenbroich 718 445 2902 or Dr. Garcia-Tunon 347 328 3953.
- If we don't have a letter or a message your child will be put on the bus in the afternoon.
- Make sure you are not late to pick up your child at the bus stop in the afternoon. If an adult is not at the bus stop to pick up the child, the bus driver will return the child to the school. When this happens it is very upsetting for the child.
- If you have a frequent problem with the bus being late or any other issue with the bus service, please call the *Office of Pupil Transportation* at 1 718 392-8855. Provide them with your child's student ID number and file a formal complaint. Write down the complaint number and inform the school.
- We need your full cooperation to ensure the safety of all our students. Keep in mind that the bus driver is alone on the bus with all the students and we need you to teach and reinforce safe bus behavior to your child.

Thank you for your continued support and cooperation!

Sincerely,

Patricia Costa, Principal

---

Please sign and return this tear off to the teacher tomorrow to confirm that you have read this letter.

Child Name \_\_\_\_\_ Child's Class \_\_\_\_\_

*I have read and understand the Yellow School Bus Safety Rules and Procedures.*

Parent Signature \_\_\_\_\_ phone \_\_\_\_\_ email \_\_\_\_\_